Conditions of Hire

1/. All applications for hire must be in writing and on the Old Pavilion booking form. The person who signs the form is considered to be ‘the hirer’ and responsible for ensuring the observance by others on the premises.

2/. No alcohol is to be sold on the premises without a Temporary Event Notice from EDDC.

3/. The hirers must not sub-let the old pavilion or any part thereof.

4/. The Old Pavilion and any associated Marquees and yurts are no smoking areas.

5/. All electronic music must stop at 11.00pm (only ‘silent discos’ are exempt).

6/. No drinking glasses are allowed at the Old Pavilion and the hirer is responsible for providing their choice of plastic or paper.

7/. Hirers must, for any ‘Public Event’, obtain and maintain Public Liability Insurance (weddings, where you have invited the guests, are deemed ‘private’).

8/. Except insofar provided for under the Unfair Contract Terms Act 1977, The ‘Old Pavilion’ is not responsible for any loss, due to any breakdown of machinery, failure of supply of electricity, leakage of water, fire, government restrictions or act of god or any other cause which cause the premises to be temporarily closed or the hiring interrupted or cancelled and the hirers shall indemnify the ‘Old Pavilion’ against any claim which may arise out of hiring or which may be made by any persons resorting to the premises during the hiring in respect of any such loss, damage or injury.

9/. The hirers shall be responsible for good order being kept on the premises.

10/. The hirers are responsible for the good order and safety of any equipment they bring on to the site.

11/. The hirers must ensure that any outside contractor that they hire who ‘wants to put anything on the grass’, contacts us well in advance so they know our ‘ground rules’ and possible charges.

12/. The hirers shall provide at their own risk and expense an adequate number of attendants.

13/. The hirers shall at the end of the period of hiring leave the Old Pavilion in a clean and orderly state, with tables and chairs put back where you found them. Any china & cutlery hired from an outside contractor to be packed in the containers they arrived in (failure to do so will incur a £50 per hour charge). The hirers shall cover the reasonable expenses of making good any damage to the premises or the contents thereof.

14/. No bolts, nails tacks, screws, etc, shall be driven into the interior of the premises.

15/. All waste must be removed by the hirers following their booking, unless you have paid for a ‘wedding package’.

16/. In the event of Fire it is the hirers’ responsibility for a fire emergency plan and to make arrangements for the safe evacuation of all persons using the Old Pavilion, including people with mobility difficulties. Suggested assembly point is on the far side of the car park.

17/. Please respect the family’s private area. Signage should be clear.

I have read and understand the above conditions, ______________________________ signed.

Date: _______________________

_______________________________ name.